

Ohio Balance of State Continuum of Care 2012 PIT & HIC Guidance: Supplement

COHHIO prepared this document in an effort to provide clarification programs and persons to include in 2012 Point-in-Time Counts (PIT) and Housing Inventory Chart (HIC) updates. This document is intended to serve as a supplement to the *Ohio Balance of State Continuum of Care 2012 Point-in-Time Count and Housing Inventory Chart Guidance* document. If you have not yet reviewed that guidance, please be sure to do so.

PIT & HIC Guidance: Programs Serving Homeless Persons

In addition to HUD's Continuum of Care (COC) Homeless Assistance Programs funding, there are a number of state and federally funded programs that provide some assistance to homeless individuals and families. Following is a list of some of the most common programs used to assist homeless persons in Ohio, and guidance on whether or not persons being served by those programs should be counted as homeless during the 2012 PIT Count. Guidance on how to record units/participants on the Housing Inventory Chart (HIC) is included as well. Please note, because some of the following programs vary in the way they have been designed locally, PIT and HIC guidance may not be accurate for every single program. If you think your local program assists persons who should be counted as homeless in the PIT count and/or included on the HIC, but the guidance indicates otherwise, please contact COHHIO (coc@cohhio.org or 614-280-1984, ext 18) prior to the count to discuss the appropriate way to handle the PIT Count or HIC.

Homelessness Prevention and Rapid Re-housing Program (HPRP)

The Homelessness Prevention and Rapid Re-Housing Program (HPRP) provides temporary financial assistance and supportive services to rapidly re-house homeless individuals and families or to prevent homelessness for households who are at-risk.

PIT: How to Count

- Households with and without dependent children receiving HPRP assistance at the time of the count **SHOULD NOT** be counted as sheltered or unsheltered homeless in the PIT Count
 - EXCEPTION: If a household is awaiting HPRP assistance to rapidly re-house them and are residing in an emergency shelter or hotel/motel paid for through a voucher arrangement in lieu of shelter during the PIT count, the shelter can count them as sheltered homeless on that day

HIC: How to Record

- Record the number of Homeless Assistance (i.e. rapid re-housing) beds and units occupied on the day of the PIT count in the appropriate HPRP Homeless Assistance program type category in the HIC
- Homelessness prevention assistance should not be recorded in the HIC

Family Rapid Re-Housing Demonstration Program (RRHD)

Rapid Re-Housing (RRH) Ohio is the name of the BOSCO RRHD program administered by the Salvation Army of Central Ohio. This program provides rental

assistance to homeless families within the Ohio BOSCO. Communities working with this program have a formal partnership with the Salvation Army.

PIT: How to Count

- Households with and without dependent children (and the total numbers of persons in those households) in a RRHD unit on the day of the PIT Count SHOULD be counted as sheltered homeless in the PIT Count
 - These persons and households should be counted as residing in transitional housing during the PIT Count

HIC: How to Record

- Record the total number of RRHD beds and units in the HIC occupied on the day of the PIT Count in the transitional housing program type category in the HIC

ODOD Homeless Assistance Grant Program

The Office of Community Development (OCD) within the Ohio Department of Development distributes homeless assistance funding to programs around the state via its Homeless Assistance Grant Program. OCD funds several programs that house homeless persons and households. Following are programs funded by OCD's Homeless Assistance Grant Program and whether or not persons in those programs should be counted in the PIT Count.

Emergency Shelter

Emergency shelters provide temporary accommodations and essential services for homeless individuals and/or families. Emergency shelters have a maximum length of stay of 90 days or less.

PIT: How to Count

- Households with and without dependent children (and the total numbers of persons in those households) SHOULD be counted as sheltered homeless in the PIT Count
 - These persons and households should be counted as residing in emergency shelter during the PIT Count

HIC: How to Record

- Record the total number of emergency shelter beds and units in the HIC

Transitional Housing

Transitional Housing is a type of supportive housing used to facilitate the movement of homeless individuals and families to permanent housing. Homeless individuals and/or families may live from 3 to 24 months in the program and receive supportive services that enable them to live more independently. Transitional housing can be provided in one structure or several structures, at one site, or in multiple structures at scattered sites.

PIT: How to Count

- Households with and without dependent children (and the total numbers of persons in those households) SHOULD be counted as sheltered homeless in the PIT Count

- These persons and households should be counted as residing in transitional housing during the PIT Count

HIC: How to Record

- Record the total number of transitional housing beds and units in the HIC

Direct Housing (ONLY APPLICABLE TO PROGRAMS FUNDED IN FY2009 – THIS PROGRAM NO LONGER EXISTS)

Direct Housing provides up to six months of rental assistance and limited supportive services where program participants remain in the same housing at the completion of the services. Direct Housing represents an alternative to emergency shelter and/or transitional housing for households experiencing homelessness, by moving them directly into permanent housing and providing individualized, home-based supportive services to help each household transition to stability and independence.

PIT: How to Count

- Households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count

HIC: How to Record

- Direct Housing beds and units SHOULD NOT be recorded in the HIC

Permanent Supportive Housing

Permanent Supportive Housing (PSH) is long-term housing targeted to homeless persons with disabilities. Housing provided by this activity is permanent and not time limited.

PIT: How to Count

- Households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count

HIC: How to Record

- Record the total number of permanent supportive housing beds and units in the HIC, as well as the numbers of persons in those programs

Supportive Housing (ONLY APPLICABLE TO PROGRAMS FUNDED IN FY2010 OR LATER)

The Supportive Housing program provides from 4 to 24 months of housing and supportive services to homeless individuals and families to facilitate movement to permanent housing. This program was added as a funding category in the Homeless Assistance Grant Program in 2010, replacing the Direct Housing and Transitional Housing Programs. Providers that formerly received Direct Housing or Transitional Housing dollars now apply for funding under the Supportive Housing Program.

PIT: How to Count

- Households with and without dependent children (and the total numbers of persons in those households) SHOULD be counted as sheltered homeless in the PIT Count
 - These persons and households should be counted as residing in transitional housing during the PIT Count

HIC: How to Record

- Record the total number of beds and units in the transitional housing program type category in the HIC
- Record the appropriate bed type (either facility-based or voucher)

Bridge Funding for PSH (ONLY APPLICABLE TO PROGRAMS FUNDED IN FY2010 OR LATER)

Bridge Funding for Permanent Supportive Housing (PSH) is a time-limited rental subsidy for homeless, disabled persons awaiting placement in PSH. Applicants for Bridge Funding must provide proof (e.g., a Shelter Plus Care or SHP PSH grant award letter, construction schedule, etc.) that a subsidized PSH unit will be available at the end of the subsidy term.

PIT: How to Count

- Households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count

HIC: How to Record

- Bridge Funding beds and units SHOULD NOT be recorded in the HIC

ODMH Housing Assistance Program

The Housing Assistance Program (HAP), funded by local boards and/or the Ohio Department of Mental Health, is intended to assist persons with severe mental disabilities to access permanent, decent, safe, affordable rental housing until a permanent subsidy or housing can be obtained. This program does not serve exclusively homeless persons and is not explicitly time-limited.

PIT: How to Count

- As a general rule, households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count
 - If you believe a program in your community serves homeless persons who should be counted in the PIT count, please contact COHHIO prior to the PIT count to discuss.

HIC: How to Record

- HAP beds and units SHOULD NOT be recorded on the HIC
 - If after conferring with COHHIO it is determined that persons served by your local HAP should be counted in the PIT Count, then those units and beds may be recorded on the HIC. Work with COHHIO to determine the appropriate program category type for the units and beds.

Veterans' Programs

There are a number of programs that provide services specifically to veterans, some of whom may be homeless. Following is a list of the most common veterans services programs used to assist homeless persons and whether or not persons in those programs should be counted in the PIT Count.

Veterans Affairs Supportive Housing

The HUD-Veterans Affairs Supportive Housing (HUD-VASH) program combines Housing Choice Voucher rental assistance for homeless veterans with case

management and clinical services provided by the Department of Veteran's Affairs (VA). This is a permanent supportive housing program, which means persons being served by this program are no longer considered homeless.

PIT: How to Count

- Households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count

HIC: How to Record

- Record the total number of HUD-VASH beds and units in the HIC in the permanent supportive housing program type category

Veterans Affairs Medical Centers

Veterans Affairs (VA) Medical Centers provide a wide array of inpatient and outpatient medical services to veterans.

PIT: How to Count

- Households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count

HIC: How to Record

- VA Medical Centers beds and units SHOULD NOT be recorded on the HIC

Veterans Domiciliary Care

The Veterans Domiciliary Care program provides inpatient care for ambulatory veterans disabled by age or illness to rehabilitate them in anticipation of return to the community or to assist veterans to reach their optimal level of functioning in a protective environment. Some Domiciliary Care programs are classified as emergency shelter programs and they serve homeless persons, while others are not.

Veterans Domiciliary Care – Classified as Emergency Shelter

PIT: How to Count

- Households (and the total numbers of persons in those households) SHOULD be counted as sheltered homeless in the PIT Count
 - These persons and households should be counted as residing in transitional housing during the PIT Count

HIC: How to Record

- Record the total number of beds and units in the transitional housing program component type in the HIC

Veterans Domiciliary Care – NOT Classified as Emergency Shelter

PIT: How to Count

- Households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count

HIC: How to Record

- Veterans Domiciliary Care beds and units SHOULD NOT be recorded on the HIC

Substance Abuse Treatment Programs

There are a variety of substance abuse treatment and recovery programs in Ohio, including inpatient, outpatient, and transitional programs (e.g., halfway houses). Although these programs typically serve a general population, homeless persons are sometimes served as well.

PIT: How to Count

- As a general rule, households with and without dependent children SHOULD NOT be counted as sheltered homeless in the PIT Count
 - If you believe a program in your community serves homeless persons who should be counted in the PIT count, please contact COHHIO prior to the PIT count to discuss.

HIC: How to Record

- Substance Abuse Treatment beds and units SHOULD NOT be recorded on the HIC
 - If after conferring with COHHIO it is determined that persons served by your local program should be counted in the PIT Count, then those units and beds may be recorded on the HIC. Work with COHHIO to determine the appropriate program category type for the units and beds.

If you operate a program that serves homeless persons, but you do not see it referenced in this document, please be sure to check the *Ohio Balance of State Continuum of Care 2012 Point-in-Time Count and Housing Inventory Chart Guidance*. You can also reference HUD's *Guide to Counting Sheltered Homeless People (Revised)*, *Guide to Counting Unsheltered Homeless People (Second Revision)*, and *2012 Housing Inventory Count and Point-in-Time Count of Homeless Persons Data Collection Guidance* found at www.hudhre.info. If you do not find the guidance you seek in those documents, please contact COHHIO at coc@cohhio.org or 614-280-1984, ext 18.

What and Who Should Be Counted: A Summary

Following is a breakdown of basic Point-in-Time Count data collection requirements. For more detailed information about who should be counted, please review HUD's *Guide to Counting Sheltered Homeless People (Revised)* and *Guide to Counting Unsheltered Homeless People (Second Revision)* found at www.hudhre.info.

For Sheltered Homeless

1. The number of homeless households with dependent children in emergency shelters and transitional housing programs
 - a. The total number of persons in households with dependent children
 - b. The number of households with dependent children who are chronically homeless
 - i. The total number of persons in these chronically homeless households
2. The number of homeless households without dependent children, including single individuals, and other adult-only households, such as a married couple without children in emergency shelters, transitional housing, and safe haven programs
 - a. The total number of persons in households without dependent children

- b. The total number of adults who are chronically homeless (not including adults from households with dependent children)
- 3. The total number of sheltered adults who are
 - a. Seriously mentally ill
 - b. Chronic substance abusers
 - c. Veterans
 - d. Persons with HIV/AIDS
 - e. Victims of domestic violence
- 4. The total number of unaccompanied homeless children (under 18 years of age, not accompanied by an adult) in emergency shelters, transitional housing, and safe haven programs

For Unsheltered Homeless

- 1. The number of homeless households with dependent children
 - a. The total number of persons in households with dependent children
 - b. The number of households with dependent children who are chronically homeless
 - i. The total number of persons in these chronically homeless households
- 2. The number of homeless households without dependent children, including single individuals, and other adult-only households, such as a married couple without children
 - a. The total number of persons in households without dependent children
 - b. The total number of adults who are chronically homeless (not including adults from households with dependent children)
- 3. The total number of adults who are veterans
- 4. The total number of unaccompanied homeless children (under 18 years of age, not accompanied by an adult)

If you operate a program that serves homeless persons but you do not see it referenced in this document, or if you have further questions about PIT Counts, please be sure to check the *Ohio Balance of State Continuum of Care 2012 Point-in-Time Count and Housing Inventory Chart Guidance*. You can also reference HUD's *Guide to Counting Sheltered Homeless People (Revised)* and *Guide to Counting Unsheltered Homeless People (Second Revision)* found at www.hudhre.info. If you do not find the guidance you seek in those documents, please contact COHHIO at coc@cohhio.org or 614-280-1984.