

**BOSCOC Steering Committee  
Meeting Agenda  
December 9, 2009  
COHHIO Office – 175 S. Third St. - Suite 250 - Columbus, Ohio 43215**

<b>Meeting called by:</b>		<b>Note taker:</b>	Erica Mulryan
<b>Members present:</b>	Scott Gary, Bob Johnson, OHCP; Jonda Clemings, Erica Mulryan, Paula Jenkins, Douglas Argue, COHHIO; Jeanette Welsh, ODMH		
<b>Agenda Items</b>		<b>Persons Responsible</b>	<b>Deadline:</b>
<b># 1: Wrap-up from 2009 Consolidated CoC Application to HUD</b>			
<b>Discussion:</b>	<p>The following new projects were included in the 2009 CoC Application:</p> <ul style="list-style-type: none"> <li>• Springfield MHA – S+C</li> <li>• Fayette MHA – S+C</li> <li>• Preble County Mental Health Recovery Board – S+C</li> <li>• Warren MHA – S+C</li> <li>• CAC of Fayette County – SHP</li> <li>• Fairfield MHA – S+C</li> <li>• Mental Health Drug Alcohol Services Board of Logan and Champaign Counties – S+C</li> </ul> <p>Two new program applications were not included. All renewal projects were included in the 2009 CoC Application.</p> <ul style="list-style-type: none"> <li>• Copy of project listing attached.</li> <li>• Please note that those projects that are highlighted are new projects on the listing. F – indicates SHP and U – indicates S+C projects.</li> </ul> <p>Budget summary for 2009 CoC Application</p> <ul style="list-style-type: none"> <li>• BOSCOC Pro Rata - \$8,425,719</li> <li>• Permanent Housing Bonus - \$1,264,486</li> <li>• Shelter Plus Care renewal amount - \$2,432,460</li> </ul>		
<b>Conclusion:</b>	Everything submitted fine and no negative word yet.		
<b>Action Items:</b>			
<b># 2: Performance Measurement –</b>			
<ul style="list-style-type: none"> <li>• <b>Corrective action process – process; notification; progressive discipline; follow-up &amp; technical assistance; removal of project</b></li> <li>• <b>2009 BOSCOC Debriefing</b></li> </ul>			
<b>Discussion:</b>	<p>The Cte decided to keep the emphasis on HUD's standard performance measures, but more clearly define what is too low for a renewal and what the timeline for correction should be. Jonda suggested instead of holding providers to HUD's milestones, we instead require providers to be no more than a certain % below that goal to avoid discipline. The % would be determined by the extent to which the BOSCOC as a whole exceeds the minimum benchmark. Jeanette stressed that the Cte should offer as many opportunities for TA to providers that may be struggling, in part because many of these are serving the most challenging persons. Part of some providers' difficulties may also be connected to their concerns about causing someone to lose a necessary benefit b/c of</p>		

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<p><b>Conclusion:</b></p>	<p>The PH minimum performance allowed will be 5% below benchmark</p> <p>The TH minimum performance allowed will be 15% below benchmark</p> <p>Formal corrective action plan with progressive discipline process</p>		

<b>Discussion:</b>	<p>2010 BOSCOG Advisory Committee Members include:</p> <ul style="list-style-type: none"> <li>• Cheryl Denny – WSOS (TH; PSH)</li> <li>• Debbie Groves - Warren MHA (TH; possible S+C)</li> <li>• Terrie Kyser – Columbiana Co. Mental Health Center (PSH; S+C)</li> <li>• Diane Pfaff – Athens, Hocking, &amp; Vinton 317 Board (S+C)</li> <li>• Tammy Weaver – Coleman Professionals (PSH; S+C)</li> <li>• Fred Zawilinski – Portage MHA (S+C)</li> </ul> <p>Members at Large:</p> <ul style="list-style-type: none"> <li>• Ted Jones – CSH</li> <li>• Linda Kramer – Daybreak</li> <li>• Matt White – Abt Associates</li> </ul> <p>BOSCOG Steering Committee Members:</p> <ul style="list-style-type: none"> <li>• Douglas Argue – COHHIO</li> <li>• Sherry Boyd – ODMH</li> <li>• Jonda Clemings – COHHIO</li> <li>• Joshua Ebrahimian – ODOD</li> <li>• Scott Gary – ODOD</li> <li>• Paula Jenkins – COHHIO</li> <li>• Bob Johnson – ODOD</li> <li>• Erica Mulryan – COHHIO</li> </ul> <p>Jonda wondered if the Steering Cte needed to add a central Ohio member to Advisory Cte. Jeanette suggested we consider a MH consumer from Licking County.</p>		
<b>Conclusion:</b>	Steering Cte will take this under advisement.		
<b>Action Items:</b>			
<p><b># 4: Possible BOSCOG Retreat? Meeting schedule for next year.</b></p> <ul style="list-style-type: none"> <li>• <i>Long-term planning – strategic planning</i></li> <li>• <i>Need to meet at least quarterly</i></li> </ul>			
<b>Discussion:</b>	More specifically, this could be a day-long meeting in a comfortable space. Objectives and possible dates need to be fleshed out and shared with group before finalizing. Advisory Cte members may or may not be invited to participate as well as national TA providers, depending on agenda.		
<b>Conclusion:</b>	More details need hashed out re: agenda, participants, location, date		
<b>Action Items:</b>	Jonda/Erica will put together draft agenda, objectives, suggested dates for feedback/confirmation	Jonda/ Erica	ASAP
<p><b># 5: CoC related trainings for 2010</b></p>			
<b>Discussion:</b>	<p>Within the Exhibit 1 application, the following trainings were included as objectives to improve performance in the 5 HUD CoC objectives:</p> <ul style="list-style-type: none"> <li>• Housing retention</li> <li>• Moving from transitional to permanent housing</li> <li>• Employment</li> <li>• Working with youth and families</li> </ul>		

<b>Discussion:</b>	<p>Within the Exhibit 1 application, the following trainings were included as objectives to improve performance in the 5 HUD CoC objectives:</p> <ul style="list-style-type: none"> <li>• Housing retention</li> <li>• Moving from transitional to permanent housing</li> <li>• Employment</li> <li>• Working with youth and families</li> </ul> <p>Erica will be taking the lead on arranging for these webinars.</p>		
<b>Conclusion:</b>	COHHIO is planning webinars/conference workshops on these topics.		
<b>Action Items:</b>			
<b># 6: New CoC's to target for 2010</b>			
<b>Discussion:</b>	<p>The following agencies/local CoC's have requested TA to apply for a CoC project in 2010:</p> <ul style="list-style-type: none"> <li>• VOA of Northwest Ohio</li> <li>• Hope House for the Homeless</li> <li>• Marion Area Counseling Center</li> <li>• VOA of Greater Ohio</li> <li>• NOCAC</li> <li>• Pike Co. CoC</li> </ul>		
<b>Conclusion:</b>	Will update Cte as we hear more from communities about applying for new projects.		
<b>Action Items:</b>			
<b># 7: Update on AHAR name changes</b>			
<b>Discussion:</b>			
<b>Conclusion:</b>	This is ongoing.		
<b>Action Items:</b>			
<b># 8: Update on HMIS reporting</b>			
<b>Discussion:</b>			
<b>Conclusion:</b>	Scott said they have rolled out new HPRP report with internal staff and will continue working on it over next quarter.		
<b>Action Items:</b>			
<b># 9: New Housing Ohio</b>			
<b>Discussion:</b>			
<b>Conclusion:</b>	No update yet.		
<b>Action Items:</b>			
<b># 10: New project application process</b>			
<b>Discussion:</b>	<p>The committee agreed that the new project application process used in 2009 was successful and should be again for 2010. Moreover, this process should be started soon as it is anticipated that the CoC application will be released much sooner in 2010. Jonda and Erica will update the new project application for 2010 with the plan to distribute this in January 2010 and start the process then as well</p>		