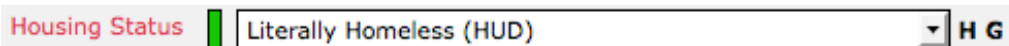


## HPRP HMIS Tip of the Week 3

### Understanding Housing Status

Housing Status must be recorded on all clients in our HMIS: adults and children, HPRP, and HUD-40118. It should be recorded for every entry and for every exit a client receives, since a client's housing status will necessarily change during an HPRP program. The importance of the Housing Status field cannot be overstated in relation to reporting.

The new data standards released in March of this year instigated a change in wording for the options available for Housing Status. The new verbiage is: literally homeless (unchanged), imminently losing their housing, unstably housed and at-risk of losing their housing, or stably housed (unchanged). For the definitions of each option, please refer to pages 54-56 of the Final Data Standards (March 2010). There is a link to this document on the home page of ServicePoint in the sidebar.



**Figure 1:** Housing Status at entry. Clicking the green bar will show you the client's history. (See Figure 3.)

Clients and their situations are always changing. It is important that the database is able to record not only one flat answer to the housing status question regarding that client, but multiple answers for each client depending on the date you're asking the question. Since Housing Status is recorded at both entry and exit, you will generally be able to piece together a picture of the client's housing status over time. In Figure 2, you can see Mary entered and exited an HPRP program twice: once in April and again in August. S/he was nearly homeless when she first entered and nearly homeless again when she came back in August. In Figure 3, you can see her Housing Status history matches her entry and exit dates in Figure 2 exactly.

Entry/Exit (Winters, Mary)				Add Entry/Exit	Clk
Program	Type	Entry Date	Exit Date		
Logan County - TriCounty CAA - HPRP - BO - SMF+HC - NA	HPRP	08/22/2010	11/04/2010		
Logan County - TriCounty CAA - HPRP - BO - SMF+HC - NA	HPRP	04/06/2010	07/03/2010		

**Figure 2:** Mary Winters had two HPRP episodes

Date	User	Provider	Value
11/04/2010	Holbrook, Stephen	Logan County - TriCounty CAA - HPRP - BO - SMF+HC - NA ( Level 3 )	Stably housed (HUD)
08/22/2010	Holbrook, Stephen	Logan County - TriCounty CAA - HPRP - BO - SMF+HC - NA ( Level 3 )	Imminently losing their housing (HUD)
07/03/2010	Holbrook, Stephen	Logan County - TriCounty CAA - HPRP - BO - SMF+HC - NA ( Level 3 )	Stably housed (HUD)
04/06/2010	Holbrook, Stephen	Logan County - TriCounty CAA - HPRP - BO - SMF+HC - NA ( Level 3 )	Imminently losing their housing (HUD)

**Figure 3:** Mary Winters' Housing Status History

This kind of accuracy is achieved by merely ensuring your assessment dates match your entry and exit dates when you are filling in your HPRP assessments at entry and at exit. There is usually no reason to go into the history unless you are trying to figure out an error. Also, be aware that there may be more history for that client that you cannot see depending on the providers you have access to.

To delve a little deeper into the importance of Housing Status in our HMIS, let's look at how Housing Status affects the QPR.

## Homelessness Prevention and Rapid Rehousing Program (HPRP) Quarterly Progress Report (QPR)

### Program Performance

**Reporting Quarter (Q):** 1/1/10 - 3/31/10  
**Grant to Date (GTD):** 9/15/09 - 3/31/10

Housing Status =  
Imminently Losing  
Housing

Housing Status =  
Literally Homeless

This section totals  
the two types of  
clients.

1. Total Persons and Households Served	Homelessness Prevention				Homeless Assistance				Total			
	Persons		Households		Persons		Households		Persons		Households	
	Q	GTD	Q	GTD	Q	GTD	Q	GTD	Q	GTD	Q	GTD
<b>Total Served</b>	75	120	34	51	30	57	15	26	105	177	49	77

2. Total Persons and Households Served by Service Provided	Homelessness Prevention				Homeless Assistance				TOTAL			
	Persons		Households		Persons		Households		Persons		Households	
	Q	GTD	Q	GTD	Q	GTD	Q	GTD	Q	GTD	Q	GTD
<b>Financial Assistance</b>												
Rental assistance	60	80	23	32	22	40	9	17	82	120	32	49
Security and utility deposits	0	0	0	0	7	16	4	7	7	16	4	7
Utility payments	0	0	0	0	0	0	0	0	0	0	0	0
Moving cost assistance	0	0	0	0	1	5	1	2	1	5	1	2
Motel and hotel vouchers	0	0	0	0	1	1	1	1	1	1	1	1
<b>Total Financial Assistance</b>	60	80	23	32	24	46	11	21	84	126	34	53
<b>Housing Relocation and Stabilization Services</b>												
Case management	56	118	29	48	21	57	13	26	77	175	42	74
Outreach and engagement	0	0	0	0	0	0	0	0	0	0	0	0
Housing search and placement	0	0	0	0	0	0	0	0	0	0	0	0
Legal services	0	0	0	0	0	0	0	0	0	0	0	0
Credit repair	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Housing Relocation and Stabilization Services</b>	56	118	29	48	21	57	13	26	77	175	42	74

Notice the clients are divided into Homeless Prevention (HP) and Homeless Assistance (HA). This is the first page of the QPR, but subsequent pages and other reports also divide clients into HP and HA. HP clients include those with Housing Statuses of Imminently Losing Housing, Unstably Housed, and Stably Housed. HA clients include those with a Housing Status of Literally Homeless.

The HPRP APR that is due in January 2011 will use Housing Status at Entry and Housing Status at Exit:

**\* Housing Status at Entry and Exit: All Leavers**

HOUSING STATUS AT ENTRY	HOUSING STATUS AT EXIT					
	Literally homeless	Imminently losing their housing	Unstably housed and at-risk of losing their housing	Stably housed	Don't know/refused	Missing this information
Literally homeless	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Imminently losing their housing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Unstably housed and at-risk of losing their housing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stably housed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total number of persons</b>	0	0	0	0	0	0

**The Total number of persons cannot be greater than the records reported for All Leavers in question 4.**

Hopefully you are taking from this a better understanding of Housing Status and its importance to your HMIS. For help on correcting Missing Housing Status errors, please contact Genelle Denzin at COHHIO.

*Comments, questions, and feedback are welcome. If you would like to not receive HPRP HMIS Topic of the Week anymore or would like to be included, please email [genelledenzin@cohhio.org](mailto:genelledenzin@cohhio.org).*